

# Minutes

## SOUTH PARK PARKS AND RECREATION DISTRICT

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on July 26, 2023, 6:00 PM, in person & on Zoom, South Park Recreation Center.

1. Call to Order 6:03 pm
2. Roll Call Denise, Cam, Jane, Barb , Randy, Mark on Zoom
3. Public Comments- Mark- Received report from Carrie July 14th, 100 mile race- raised approximately \$480.00 plus food sales about \$100.00. Not as good as past years. Suggestion to use SPRRC to partner and provide feedback.
4. Approval of Minutes- Motion to approve June minutes, Cam, second by Jane
5. Financial
  - A. Adelina Update - on track, our revenue is a little down but our expenses are down also..YTD end of July we are ahead of last year.
  - B. Quick Books Project Update - Quickbooks is complete.
  - C. Grants Update- Congressional designated spending did not get approved.
  - D. Budgeting Considerations – Property Taxes. Our property taxes will go up. End of August first tax bill. In 2024 will know more .
6. New Business
  - A. School Intergovernmental Agreement Update - Met with School district Cindy Behr, a new updated one is in progress. Rec Center will not be paying for facilities use as long as a third party is not involved. Waiting for the School Board to review.
  - B. Cleaning Contract Recompete- two bids \$1800.00 cleaning 7 nights with new company. Working interview tonight. Existing company raised their fee to \$1950.00.
  - C. Saam’s Transition - Would like to stay until last quarter (December) as a mentor . Stay on in Aug-Sept full capacity . Written transition plan is necessary. We can post openings on the website - required to post for one working week. Internally you must post internally in public ,email , team meetings for 5 days as well
  - D. New Organizational Structure for Consideration -. New executive to lead a team of support personnel instead of an assistant executive director. Reduce part time workers. Ideal structure would open program management positions. These lead personnel would have various responsibilities that would ensure a full time position. Home school group has a van (HayRides) could work out to use for transportation for activities.
  - E. Dual Board Structure – Necessity? – Plan to Collaborate Better. Foundation is meeting once a quarter . We need to increase communication and support the direction of the Rec Center. Set date for September meeting with the Foundation. Denise will contact Mark and set up a meeting date.
7. Old Business
  - A. Roof RFP Contract Update & Timeline – Next Steps. Saam created more of a legal contract with the owner of Troyer’s Coating Systems. Entire roof will become solid white for durability. Material and labor warranty for ten years. Will start at the end of August early September and should complete within 2-3 weeks. Require sixty percent up front.

\$68K for entire project, a fixed price contract will be provided. Will request proof of insurance is in place before project begins.

- B. Facility Usage Update - none
  - C. Bylaws Review – deferred to August
8. Director's Report: Saam
- A. Membership & Program Growth & Development - swim lessons continuing , Basketball completed.
  - B. Community & Member Engagement
  - C. Development & Staff Training
  - D. Facility & Technology Management - minor pump room repairs. Saam is educating staff on repairs. Saam plans on more training in future .
  - E. Communication with the Board - Corn Hole Aug 26th
9. Executive Session: N/A
10. Motion to Adjourn , Motion to Adjourn By Barb, Second by Cam. 7:32pm