

# Minutes

## SOUTH PARK PARKS AND RECREATION DISTRICT (SPPRD) BOARD MEETING

August 25, 2021

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on August 25, 2021, 6:00 PM, in person, South Park Recreation Center.

1. Call to Order – 6:06PM
2. Roll Call - Matt, Janell, Saam, Cam, Denise, Adelina
3. Public Comments
  - A. Bicycle maintenance on spin bikes - Cameron
    - i. 4-5 bikes aren't operational; A few others need maintenance as well
    - ii. Saam has contact for the maintenance; He will try and schedule
  - B. Dumbbell Weights – Cameron
    - i. We could maybe use some in-between weights
4. Approval of Minutes – Motion to approve made by Cam; 2<sup>nd</sup> by Janelle; Motion passed
5. New Business
  - A. Pool Status & Maintenance (Auto Fill, Ceiling, etc.) Results of Quarterly Assessment, Request copy of contract for Board Review
    - i. Matt met with Andrew to review equipment
    - ii. HVAC for the steamer could be an issue; We may want to add a controller and exhaust fan (affecting other areas of the building)
    - iii. Economizer for AHU needs to be replaced in the near future
    - iv. Andrew will help put together building check sheets
  - B. Necessity to add rigor to the daily/quarterly pool & steam room oversight, policy, checklists, responsibilities, corresponding staff training, monitoring and accountability, clear understanding around where the lines are in terms of what can/should be addressed by the Director or internal staff vs calling in a Service Call
  - C. Saam request to extend membership to all employees & families (discussed and agreed at Executive session, need to formalize that vote and include in the minutes (Board Members + Andrew discussed)
    - i. Matt motions to provide family passes to part time, full time and board members and a 10-punch pass for Andrew Newton for the volunteer work he helps with for maintenance of the building; 2<sup>nd</sup> by Cam; Motion passed
    - ii. Saam will set up passes for all affected
  - D. Baseball Field how capitalize, Fall Programming

- i. Brainstorm ideas to capitalize on the new asset – Outdoor yoga, baseball camps, softball tourneys
  - E. September Meeting Plan and Timing – September 27<sup>th</sup>; Work Session scheduled for September 20<sup>th</sup> at 5:30PM
  - F. Bank Signatures & Increase Complete – We may want to consolidate accounts; It may give us an opportunity to make necessary building improvements
- 6. Old Business
  - A. 2MI High Action to invite to SPRC Board Meetings (maybe not all, quarterly?)
    - i. We will invite them and then send agendas; Carrie can be our point of contact
    - ii. Next 2 Mile-Hi meeting is September 1<sup>st</sup>
  - B. “Farewell” party for Maggie – Status
    - i. Denise will call Maggie and nail down a time
- 7. Financial Report: Adelina (looking to add some time to do an overall high level review of the budget so all board meetings fully understand the financials)
  - A. Saam will look into getting debit cards
  - B. Insurance - Property and Liability
    - i. Need to increase the limits due to the addition of the Steam Room – We will use a value of \$60,000 (install cost)
    - ii. Repair and Maintenance Schedule sent to Board
      - 1. Pool deck cleaning and repair – Saam will reach out to Tommy Miller (Concrete Construction); We can most likely schedule for 2022
      - 2. Roof repair quotes – At least one quote received
      - 3. Window seal replacement – May not need; Verification needed for pool windows
      - 4. Spray foam foundation of building
      - 5. Shower stalls/partitions – Jim will look into taking measurements
  - C. We’ve hired a soccer coach to help with programming and coaching
- 8. Director’s Report: Saam
  - A. Insulation – Saam contacted Division 7 for pool ceiling repairs
  - B. Pump Room
    - i. Tolin diagnosed bad motor (pool shut down several days); Saam getting quote for spare backup motor
    - ii. Chemical computer – Currently not online; New part needed to bring online along with software
  - C. Skate Park – needs repairs; Coping needs to be repaired prior to hosting any events
    - i. Cam has some contacts on skate circuits to see what else we would need to do to bring in an event

- D. Saam met with County Manager and DOLA to discuss finances – looking for avenues to bring in money through state and federal funding
  - E. Saam sent Board bylaws
  - F. Silver Sneakers – Angela has been hired and completed training; Kirby is coming back December 1<sup>st</sup>
  - G. Grant – Carrie working on new grant; Some confusion between 2 Mile High and Rec District
    - i. Colorado Grand Guide is available through Colorado Resource Center
    - ii. Saam to forward on past grant awards
  - H. GOCO grant for the baseball field (\$350,000) extended through March 2022
  - I. National Fitness Campaign – Building outdoor fitness facilities; Organization helps find funding; Saam to get the Town, School, and Rec District to sit down to discuss
  - J. Park County Fairgrounds Master Plan meeting – September 10, 8:30-4:30
  - K. Salida Circus – Event this Friday, 2-5; Classes to start afterwards
  - L. COVID
    - i. Saam scheduled extra cleaning throughout the building
    - ii. Saam set up testing with the County for employees
    - iii. County visited the facility and confirmed that current cleaning procedures were adequate
9. Executive Session
10. Motion to Adjourn - Mattmotions at 7:57PM, 2<sup>nd</sup> by Janell, Motion passed