



# MONTHLY REPORT

Report provided by  
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## UPDATES

### INFORMATION TECHNOLOGY

- Website transfer- on track to be transferred by 12.29.23, stay tuned!

### STAFF

- Front Desk Lead- job posting closes 12.20.23, increased salary is attracting different type of applicant
  - 11 candidates so far, preliminary interviews going well
- Holiday bonuses- to be distributed at or after holiday party

### Financial & GRANTS

- Sales reports to be provided in January meeting
- ARP is reviewing the latest application and will get back around the first of the year.
- Grants- BGV Gives- Applied for \$20,000 for a weight room/front desk remodel We were rewarded \$5,000 despite there being 3 times as many applicants as previous years.
  - Suggestion: phased approach to remodel
    - i. Demo desk, purchase front desk and some equipment with BGV funds. Utilize desk space for weight room
    - ii. Once more funds are secured, demo and move office

## ISSUES + CONCERNS

- Ceiling damage- possible gap between the wall as per Andrew N.
- Troyer Report
  - Wood siding above front door needs to be replaced or at least re-caulked (Moses will send quote)
  - Window sills need to be re-caulked
  - Condensation and wet insulation is coming from pool on east side of building
  - Moses caulked two spots above the pool area