



SOUTH PARK RECREATION CENTER

JOB DESCRIPTION

Job Title: Lifeguard Exempt: No

Reports To: Aquatic Supervisor /Executive Director (South Park Recreation Center)

Probation Period: 90 days Supervisory Responsibilities: No

Job Summary

Under the general direction of the Executive Director, the lifeguard is responsible for maintaining a safe and orderly swimming environment; assisting with day-to-day activities of the pool, and ensuring a clean and enjoyable facility for the patrons.

Duties and Responsibilities

- Holds current qualifications that demonstrate lifeguard is capable of performing water rescue, first aid, current resuscitation methods and other emergency procedures including oxygen delivery. Keeps certifications of training on file and available for inspection.
- Strictly enforces all pool rules, procedures and policies.
- Performs routine safety checks of pool area and all rescue equipment.
- Observes, documents and reports safety issues to the appropriate supervisors.
- Responds to potential accident or injury, and fills out incident reports in the case of accidents.
- Effectively communicates in a pleasant and positive manner with patrons and employees by telephone, in writing, and face-to-face.
- Performs pool maintenance and cleaning in all designated areas including pool, surrounding pool area and locker rooms.
- Samples and records chlorine and pH water tests, and records results.
- Ability to coordinate and participate in pool activities.
- Assists Executive Director and others with special Rec Center activities.
- Performs miscellaneous job-related duties as assigned by the Executive Director.

Minimum Requirements

- Certification – American Red Cross Lifeguard Training, CPR-PR, First Aid, AED, Oxygen Administration for the Professional Rescuer and Preventing Disease Transmission (PDT).
- Experience - 1 year lifeguard experience preferable.

Other Requirements

- Keep an hourly record of attendance.
- Able to visually see persons in need of rescue and to perform water rescue in a timely fashion.
- Establish and maintain harmonious working relationships with other employees, officials and the public.
- Maintain swimming and rescue skills through weekly conditioning swims (a minimum of one mile each workweek) and attendance at all staff meetings and in-service training unless granted an exception by the Executive Director.
- Perform record keeping and mathematics.
- Able to operate basic office equipment, including phone, copy machine and calculator.
- Able to perform basic maintenance when needed.
- Possess the intellectual ability, judgment, stamina, and coordination necessary to normally complete daily assigned tasks within the workday.
- Consent to a background check.

Physical Requirements

- Able to lift equipment up to 75lbs.
- Able to repetitively bend and stoop to operate equipment and climb ladders to guard chairs and slide tower.
- Must be at least 15 years of age.