

# Minutes

## SOUTH PARK-PARK AND RECREATION DISTRICT (SPPRD) BOARD MEETING

January 24, 2024

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on January 24, 2024, 6:00 PM, in person & on Zoom, South Park Recreation Center.

1. Call to Order 6:02
2. Roll Call Denise, Terry, Jane, Carrie, Barb, Kelly, Barbara Hansen (Foundation Board), Adelina
3. Public Comments-none
4. Approval of Minutes Next time
5. Financial
  - A. Adelina Updates -will be submitting budget , quarterly taxes , canceled automatic filing on Quik books because of exempt for federal unemployment, it's all selected on Quik books so she had to do it manually. Yearly financials will be next month. Had to transfer funds over to cover expenses. Beginning of year expenses like insurance property liability, workmans comp are due at beginning on year. Alot of building maintenance expenses. Reach out to Monica Jones to find out and map out how much we should be receiving.
  - B. Heater Expense - Replaced heater blower for \$1800.00 on January 11th . Replaced ceiling tiles as well. Economizer assembly needs to be replaced causing pilot light to be extinguished. Not an emergency right now.
  - C. Board Member Compensation (Membership vs Cash) deferred
  - D. Pool Resurface Contract-Review & Vote - deferred , Sent to Matt fro review
  - E. Grants Update - ARP , Will make contact with Emily again. Prevention Coalition, requires orientation with teens that are utilizing the Rec Center . \$1500- Free teen Music lessons, \$2520 free memberships for teens, \$2230- terrain park on site.
  - F. Working with Foundation to get resources for grants. Foundation member Jenny agreed to help get resources from libraries etc. Deferred purchasing Grants guide.
6. Foundation Update - Fundraising project discussed, "Rally Up". Discussed improving Community Relations to businesses and foster support for the Rec Center.
7. New Business
  - A. New Website - Good feed back on website
  - B. 2024 Board Meeting Dates – Vote on Posting Method , 4th Wednesday of the month, will post publicly and on website. Denise motioned, Kelly 2nd. passed.
  - C. Pool Manager & Pool Policy Update- Forrest is working on this
  - D. Program Minimums - 3 person minimum. Flexible according to program
  - E. Punch Pass Expiration - consensus is case by case and to allow within reason
  - F. Social Media & Marketing (Weekly highlights – ice climbing, January challenge, etc.)
  - G. Legal Update (Bylaws Complete-Require Vote, Emp Handbook Pending, COI Review) Motion to approve bylaws, Kelly, Jane 2nd, passed

8. Old Business
  - A. School IGA & Path Forward - sending emails but not getting any response
  - B. Leak Update - Insulation gap in cardio /pool area, causing condensation build up, Carrie will pursue. Replace insulation above office
  - C. Cleaning Contract Status - all good
  - D. Change locks (Kelly suggestion & update on quote) - Action Lock and Security will give estimate on changing locks, 15-20 keys, 7 door locks, need to have a contract with each employee
  - E. Steam Room-Front Desk Demo/Reconfiguration - Carrie putting together Project Plan and cost analysis, Steam Room still on hold.
9. High Level Director's Report: Carrie
  - A. Membership & Program Growth & Development
  - B. Community & Member Engagement
  - C. Development & Staff Training
  - D. Facility & Technology Management
  - E. Communication with the Board
10. Executive Session: N/A
11. Motion to Adjourn , Denise motion to adjourn, Barb second 7:52pm