

Agenda- SOUTH PARK-PARK AND RECREATION DISTRICT (SPPRD) BOARD MEETING

DATE AND TIME: Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on November 18, 2025, 6:00 PM in person & on Zoom, South Park Recreation Center.

1. Call to Order
 2. Roll Call
 3. Public Comments
 4. Approval of October Minutes
 5. Financial
 - A. 2026 Budget Items for Discussion
 - i. Membership and Programs Rate Increase Consideration
 - ii. Payroll Deep Dive – Goal to Preserve Comp & Reduce Expenses
 - iii. Vendor & Utilities Review
 - iv. R&M, CTF Transfers, Grants Income
 - v. Cost for Grant Writer & Landscape Review (Foundation to cover Landscape Review?)
 - B. Schedule December Meeting and 2026 Budget Vote prior to December 15 th (Week of the 8th)
 - C. Grants Update
 - i. Gates Family Foundation – Community Room/Sauna \$40k – Mid December Award (Denied)
 - ii. El Pomar – HVAC, Tolin Estimate Coming – Match 50% - \$40K – Early Jan to mid-Winter
 - iii. Colorado Health Foundation (Youth or Senior Focus) – in progress due Feb 2026
 - iv. BGV Gives - \$10K also for HVAC early stages – In progress due Oct 1st – mid Dec Award
 - v. Anschutz Family Foundation - \$10K youth programming – Mid November Award (Encouraged to call on 11/20 for decision)
 - vi. Park County Land & Water Trust Fund - \$190K for Nature Pathway – Report -Feedback (LWTF and BOCC denied funding. Encouraged to apply again after proof of client-based fundraising and secured matching funds)
 - vii. Colorado Parks & Wildlife - \$250K for Nature Pathway – March 2026
 - viii. Caring for CO Nov 6 Pre Application due – eligibility-based income levels (did not meet)
 - ix. DOLA – Networking & Research (Fraser Valley Parks & Rec Expansion)
 - Learning/Relationship – Mineral Grant (Grants Staff Member)
 - x. GOCO – Jan 15 th cycle, concept presentation (Nature Pathway Backup)
 - xi. Summit Foundation Spring Cycle, \$10k max.- Carrie to meet with coordinator in January to discuss community room buildout alignment
 - D. Grants Writer – Steadman Group, follow up on Sustainable Strategies Carrie got from CPRA, Carrie will follow up – also Daniel Knudsen does Grant Writing professionally, requisition as an option
6. Foundation Update
7. Programs Update
 - A. Holiday Bazaar – Volunteers Needed Dec 5 th Friday Setup – Bazaar on Saturday Dec 6th (Clean Up)
8. New Business
 - A. HVAC Motor for Aquatics eventual replacement \$10K (1 to 2 years potentially)
9. Old Business
 - A. Executive Director Annual Review
 - B. Annual Review Ex Director
 - C. Holiday Party – December 19 th – Potluck 6-8
 - D. Demo of Steam Room – Bare Bones & Build Out (CTF Funds? Basic Build Out? Summit Grant Maybe)
 - E. Fairplay Native Pathways Design Project – Next Steps (LWTF Grant Follow Up)
10. High Level Director's Report: Carrie
 - A. Membership & Program Growth & Development
 - B. Community & Member Engagement
 - C. Development & Staff Training
 - D. Facility & Technology Management
 - E. Communication with the Board



Report provided by
Carrie Fabel

NOVEMBER | UPDATES

PROGRAMS (Terri)

- Fairplay Flyers
- Dance
- High Rockies School - Monday programming
- Holiday Nutrition class
- Teen Friday programs

FACILITIES & OPERATIONS

- HVAC bearings were replaced on Nov 5th.
 - New HVAC motor (10K) in Aquatics sector was recommended in the near future
 - Rick added to asset management plan and is assessing replacement priority
- Quarterly maintenance on workout equipment on 10/28
 - all spin bike belts to be replaced in Nov. or early Dec.

FINANCIAL

- Schedule budget meeting prior to Dec. 15th
- Adelina to adjust GL codes in QBO
- Carrie to match QBO GL codes to Rec Desk afterward

TRAINING & SAFETY

- American Red Cross emergency shelter training went very well!

GRANTS

see weekly grants update emails for more details

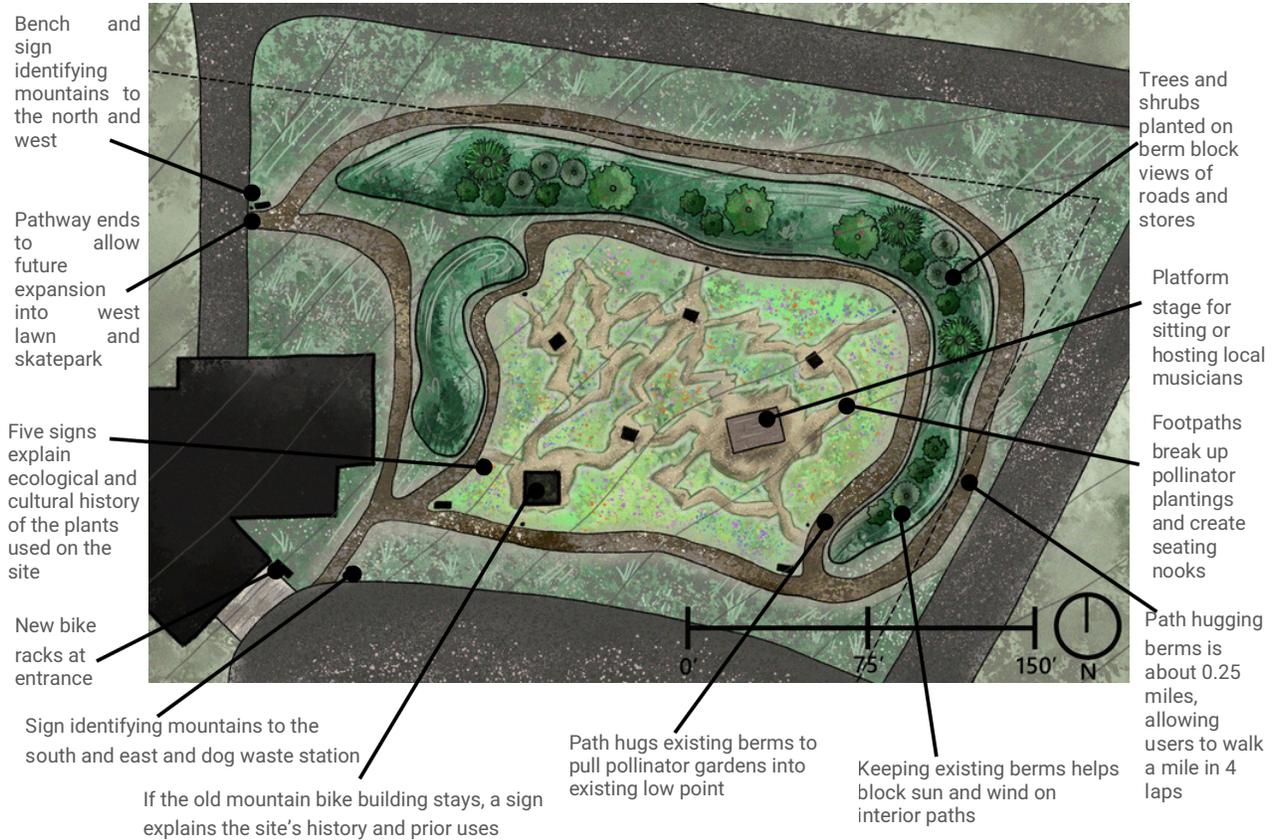
- Town of Fairplay - request to meet regularly starting in 2026 to discuss collaborative funding efforts
- El Pomar - submitted, Mid December decision; \$40k for HVAC
- Anschutz Family Foundation- Nov. 20th decision, \$10k for youth programming
- BGV Gives- 10/1 deadline; \$10k for HVAC, Dec. decision
- Park County Land & Water Trust Fund- denied funding but encourage to apply again
- CO Parks & Wildlife- submitted; 250k for pathway; March decisions
- DOLA - researching for planning/design, sustainability and mineral grants

EXPANSION PROJECT

- Pathway design is complete, see attached
- Current objective: secure funding for design/planning phase

More detailed meeting notes are available upon request

Site and Pathway Design



Permitting

- No major earth moving will occur with this design
- No major work will need to be done with electrical, gas or water lines
- No major demolition will need to occur
- A permit will need to be obtained for the platform stage due to its area being greater than 200 Sqft
- While the city of Fairplay does not require a permit for the construction of sidewalks not more than 30" above grade, a permit may still need to be acquired due to the scale of the project or if heavy machinery must be used to pour concrete or compress dirt
- Some of walking path on the exterior of the berms falls outside of recreation public Right-of-Way. Permits are offered to allow construction on these pieces of land, but in the event that permit is denied, property line design is provided that keeps the walking trail inside site boundaries (see right)

Environmental Regulations

- The site is not on protected lands
- The site does not fall within a floodplain
- The design uses existing topography to mitigate the effects of wind
- No noxious or invasive plants were chosen for this design
- Minimal construction needed minimizes waste produced

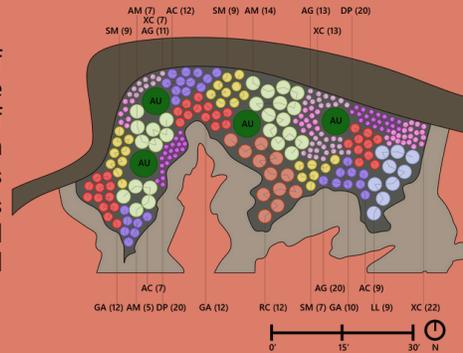


Planting Details

Plants for the site were chosen based on their ability to survive in the high plains, a place with cold temperatures and strong winds. All plants chosen have a history of survival in the region and its rocky soils. Trees and ground cover on the berms will stabilize the soils and provide bird and animal support. Colorful flowers in the pollinator gardens will attract insects, provide visual interest, and give opportunities for naturalists to teach classes on local flora on site.

Count	Abbr.	Latin Name	Common	Size	Bloom Time	Bloom	Price per	Total	Notes
Berms									
3	SR	<i>Sambucus racemosa</i>	Red Elderberry	10'x20'	May-June	White	\$40	\$120	Bird food, edible when cooked, good in rocky soils
10	AA	<i>Amelanchier alnifolia</i>	Serviceberry	20'x12'	February-March	White	\$40	\$400	Animal food, edible, important to indigenous communities
7	JS	<i>Juniperus scopulorum</i>	Rocky Mountain Juniper	12'x35'	April-May	Yellow	\$40	\$280	Grows well in mountain environments, animal habitat, view blocking
3	PA	<i>Pinus aristata</i>	Rocky Mountain Bristlecone Pine	17'x20'	June	Purple	\$50	\$150	Survives well at high altitudes and is an iconic tree of the region
Seed Spread	BG	<i>Bouteloua gracilis</i>	Blue Grama	1'x14"	July-October	Yellow	\$29/LB	\$58	Ornamental Prairie Grass
Seed Spread	PS	<i>Penstemon strictus</i>	Rocky Mountain Penstemon	2'x3"	May-June	Blue, Purple	\$102/LB	\$102	Tolerates drought and rocky soils, pollinator supporting
Seed Spread	SS	<i>Schizachyrium scoparium</i>	Little Bluestem	2'x5"	June-December	White, Green, Brown	\$24/LB	\$24	Prairie grass, spreads easily
Seed Spread	FV	<i>Fragaria vesca</i>	Alpine Strawberry	24"x4"	April-June	White, Pink	\$8.99/10,000 Seeds	\$90	Ground cover, edible
Pollinator Garden									
135	LL	<i>Linum lewisii</i>	Blue Flax	3'x25"	March-September	Blue, Purple	\$21	\$2,835	Survives well in dry soils and high altitudes
180	RC	<i>Ratibida columnifera</i>	Prairie Coneflower	3'x2"	May-October	Orange, Yellow, Brown	\$5.40	\$972	Deer resistant, pollinator supporting
600	DP	<i>Dalea purpurea</i>	Purple Prairie Clover	1'x2"	June-September	Purple	\$4.75	\$2,850	Hardy, good in rocky soil and open environments, low growing
510	GA	<i>Gaillardia aristata</i>	Blanket Flower	2'x4"	July-September	Red, Yellow	\$2.64	\$1,346.40	Colorful blooms, bird and pollinator supporting
420	AC	<i>Aquilegia caerulea</i>	Rocky Mountain Columbine	2'x2"	June-July	Blue, White	\$8.65	\$3,633	Colorado state flower,
375	SM	<i>Solidago multiradiata</i>	Rocky Mountain Goldenrod	2'x2"	July-September	Yellow	\$11.99	\$4,496.25	Edible and good support for native species
390	AM	<i>Achillea millefolium</i>	Common Yarrow	3'x3"	June-September	White	\$4.75	\$1,852.50	Foragables, pollinator supporting
630	XC	<i>Xanthisma coloradoense</i>	Colorado Tansyaster	1'x4"	July-August	Pink, Purple, Yellow	\$12	\$7,560	Rare plant with beautiful flowers, pollinator supporting, low growing
660	AG	<i>Allium geyeri</i>	Geyer Onion	1'x20"	May-September	White, Pink	\$3.70	\$2,442	Edible
60	AU	<i>Arctostaphylos uva-uris</i>	Kinnikinnick	6'x6"	March-June	White, Pink	\$3.00	\$180	Red berries, ground cover
Final Cost:								\$29,391	

This diagram shows what a section of the pollinator garden may look like planted, showing of the bright colors of the blooms. The pollinator garden should be planted with started plants to get faster growth and high chances of survival, while the berms and surrounding open space can be seeded to cut costs and allow natural growing.



Costs

- Creating the pathway is the greatest cost for this project, so two material options have been provided based on budget, aesthetic, and practical needs
 - A simple dirt path is cheaper and environmentally friendly, but will require more upkeep and may pose minor tripping hazards
 - Concrete is more expensive and has a higher carbon cost but is easier to travel on
- All costs are an estimate based on averages found through research, some costs may be cut through finding different suppliers
- Costs haven't been considered and the costs of walkway labor have been generalized into the price per unit

Item	Quantity or Area	Price per Unit	Total Cost	Notes
Walkways				
Option One Layout One: Dirt Path	3,547.38 sqft	\$8/sqft	\$28,379.04	
Option Two Layout One: Concrete Path	3,547.38 sqft	\$15/sqft	\$53,210.70	
Option One Layout Two: Short Dirt Path	2,191.61 sqft	\$8/sqft	\$17,532.88	
Option Two Layout 2: Short Concrete Path	2,191.61 sqft	\$15/sqft	\$32,874.15	
Plants				
Plant Materials	1	\$29,391	\$29,291	See plant spreadsheet for broken down total
Soil Amendment	50,000 sqft	\$40/cubic yard	\$6,172.84	
Signage				
Educational Signs	8	\$500	\$4,000	
Other Costs				
Doggie Waste Station	1	\$320	\$320	
Bike Rack	1	\$550	\$550	
Benches	3	\$450	\$1,350	
Picnic Tables	4	\$219	\$876	
Wooden Platform	384 sqft	\$4/board	\$600	
Total Cost Without Walkway:			\$43,159.84	
Total Cost with Option One Layout One:			\$71,538.88	
Total Cost with Option Two Layout One:			\$96,370.54	
Total Cost with Option One Layout Two:			\$60,692.72	
Total Cost with Option Two Layout Two:			\$76,033.99	