

# Minutes

## SOUTH PARK PARKS AND RECREATION DISTRICT (SPPRD) BOARD MEETING

July 19, 2021

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on July 19, 2021, 6:00 PM, in person, South Park Brewery.

1. Call to Order – 6:03PM
2. Roll Call - Matt, Janell, Saam, Cam, Denise, Kevin, Adelina
3. Public Comments
4. Approval of Minutes – Motion to approve made by Janell; 2<sup>nd</sup> by Cam; Motion passed
5. New Business
  - A. Pool Status and Maintenance (Auto Fill, Ceiling, etc.) – Included in Saam’s report
    - i. Ceiling – Insulation is coming down in the pool area; Saam talked to Charles Schultz about potential solutions with roofing and HVAC; Saam to look into HVAC repairs including outside air changeover and negative pressure, plastic sheeting over insulation.
      1. Cam introduced issues with the gym area as well. Saam will talk to Andrew.
    - ii. Saam had to order a \$500 Chemtrol part to control chemicals.
  - B. 2 Mile High Roles; Invites to South Park Rec Meeting to include a Report Out
    - i. Saam has looked at original bylaws to see exactly what the intent of 2 Mile High originally was and why it may have changed. Their only role is supposed to be to help pay for projects that the Rec District needs for operations. Saam gave some history of 2 Mile High vs South Park Rec District.
    - ii. Confusion behind 2 Mile High vs South Park donating; Collecting money has certain rules that should be followed
    - iii. Plan moving forward – We need to have a discussion with certain members to express our appreciation for the work they have done and do for us; We need to discuss marketing, goals and objectives with them including lines of communication
      1. Saam to put together a strategic plan that we can tweak; Providing more direction may be the key to opening communication and providing direction
  - C. Board Paperwork for Kevin – Kevin completed the swearing in and paperwork

- D. August Meeting Plan – Saam has some concerns about using the Brewery for the meeting; Normally we meet the 4<sup>th</sup> Tuesday of the month; Saam to look at a new location
  - E. Final JD's, Goals and Objectives
    - i. Saam has all the JD's;
    - ii. The Board clarified Carrie's raise and promotion that happened at the time of Saam's hire; Saam discussed Carrie's development with CPO and lifeguard training, social media training; Amber is doing a great job as well
    - iii. Saam would like to put together a firm structure with roles and responsibilities that outlines and follows the programming
    - iv. Cam brought up the need for a personal trainer
  - F. Bank Signatures
    - i. Saam has been hired as an Executive Director; Carrie has been promoted to Associate Director; Both will need to be added as signors along with Janelle and Denise
  - G. Adelina will be working through some life changes; She will continue her work with the Board; It may need some remote work and scheduling but everyone agrees that Adelina needs to still be part of the organization
6. Old Business
- A. Board Volunteers – Any coverage needed?
    - i. Festival in the Clouds went well; What are some things we can do for future events? Maybe adding a monitor with pics, raffles, bouncy house or other items can help.
  - B. Social Media Status – Leveraging Tessa; Saam working at development of all the staff.
  - C. Farewell Party for Maggie – Carrie is working on it;
7. Financial Report: Adelina (looking to add some time to do an overall high level review of the budget so all board meetings fully understand the financials)
- A. Currently sitting fairly well; Some accounts are over and some are under; We received the report this afternoon; Board to review prior to next meeting
  - B. Adelina will give a little guidance in the future to help everyone understand the report
  - C. Saam is planning a meeting with assessor to discuss mills; Some programming should change to help meet the needs of public
8. Director's Report: Saam
- A. Gymnastics programming had to be canceled because an instructor contracted COVID; Saam to discuss with instructor the seriousness of how to handle the situation with the public
  - B. Saam to discuss the District's tax dispersment
  - C. Staff enjoys being part of the community; They like working towards common goals – How do we build on it?

- D. Saam has a staff meeting scheduled this Wednesday;
  - E. 442% increase in Facebook notifications; IG is behind – Saam to work on that coverage
  - F. Saam making updates to Users on the website
  - G. Saam is thinking of holiday drive and ways of drawing in more traffic
9. Executive Session
10. Motion to Adjourn - Cam motions at 8:15PM, 2<sup>nd</sup> by Janell, Motion passed