

Agenda

SOUTH PARK-PARK AND RECREATION DISTRICT (SPPRD) BOARD MEETING

May 20, 2025

DATE AND TIME: Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on May 20, 2025, 6:00 PM in person & on Zoom, South Park Recreation Center.

1. Call to Order - Meeting called to order at 6:01 PM by Denise.
2. Attendees: Board Members: Denise (President), Cameron (VP), Barb (Secretary), Kelsey (Treasurer), Carrie (Executive Director), Terri (Program Director). Quorum established.
3. Absent: Adelina (Financial Officer).
4. Public Comments -none
5. Outdoor Running Path (AJ & Kelsey)

AJ walked the property and received the scope of work from Kelsey. Project divided into Phase 1 (nature walk with educational elements, e.g., bird and pollinator focus) and Phase 2 to be determined with Gym Expansion area considered. AJ to measure the area and provide a plan and cost estimate for project as well as cost for services. Grants researched, including a \$25K GOCO grant.
6. Approval of April Meeting Minutes - Motion by Cameron, seconded by Barb, unanimously approved.
7. Financial
 - A. Budget
 - i. Categorization and Grants – request new GL code for Grant allocation, subcode programs, operational expenses, facilities.
 - ii. Quarterly Reports: Need for more specific budget, actuals, and projections reports. Denise expressed frustration with Adelina’s performance; Carrie to check with SDA for references and contact Tim at Alliance Association Bank. Denise and Kelsey to research financial reporting needs ie., Quarterly View – Budget, Actuals, Projections
 - iii. SDA offering Amazon Prime free shipping as SDA member
 - iv. Google Voice switch to Ring Central - \$20/mo vs \$60-70/mo – in process
 - v. Bank Transfer Signatures Required - completed
 - vi. Board Member Bonds – Adelina and Carrie will complete
 - B. Grants Update – Foundation Member- David Kollar
 - i. Congressional Community Project Grant \$1.5M – Application Submitted, Expect response end of May, early June – early phases of expansion project, not multi-year money
 - ii. LOI Anschutz Family Foundation – met with coordinators, Operational Programming \$10K request was submitted. Letter of Inquiry accepted; next step Application due July 1.
 - iii. Summit Foundation Grant – Carrie Submitted \$10K for Sauna. Carrie also submitted herself for volunteer opportunity to review Summit grants to assist the Foundation.
 - iv. El Pomar – Being considered for flooring, up to \$25K Foundation discussion underway
8. Foundation Update (see above)
 - A. Survey - Put survey on Fb /social media sites, Carrie will get front desk to encourage patrons to take Survey via QR code placed on Gym expansion rendering.

9. Programs Update – Kickball and Pickleball are getting a lot of interest. Rec Center purchased 4 nets, paddles. 10.00 flat rate drop in fee. School Staff plays for free. Pickleball through June, with the possibility to run through July and possibility for Sundays. Cornhole Event. Sept 20 th . 10-5pm. Need volunteers. Previous Suggestion to have one free day at the Rec Center a quarter. Invite community members to use facility for free.

10. New Business

- A. Oaths of Office Board Positions: Assigned and voted: Denise (President), Cameron (Vice President), Kelsey (Treasurer), Barb (Secretary). Motion to approve by Cameron, seconded by Barb, unanimously approved.
- B. New Board Orientation –SDA orientation scheduled for June 23, 2025, 8:00 AM–12:00 PM in Salida. Link available on SDA website.
- C. Notes: Carrie clarified that board members are “elected,” not “nominees.”
- D. Social Media & Marketing: South Park Bulletin FB Page Owner Saam Golgoon declined Rec Center’s request to post on their Facebook page. Carrie to make one final outreach attempt.
- E. Tolin Contract (13% Increase): Concerns about lack of clarity and poor service. Carrie is requesting a new proposal integrating the asset management plan. Suggested that Rick lead Tolin contract review and management. Motion to assign Rick by Denise, seconded by Cameron, unanimously approved.

11. Old Business

- A. Gym Expansion Project Update
 - i. Design Workshop \$5K – Carrie will provide what this all entails.
 - ii. D2C RFP Template Assistance – Brian will send this to Carrie to assist with securing services going forward.
- B. Asset Management – HVAC, Sauna Demo = Cameron secured quote to demo sauna and rebuild to Party Room, estimates 10-15k.

12. High Level Director’s Report: Carrie

- A. Membership & Program Growth: Projects (e.g., sauna, party room) to be displayed in front office for patron visibility. Breckenridge Grand Vacations Grant (due October 1): Carrie to apply.
- B. Community & Member Engagement: Terri advertised programs in Park County Summer booklet “Summer in the Park”.
- C. Development & Staff Training: Lifeguard training completed. Added two temporary positions to fill in when needed.
- D. Facility & Technology Management: Installed 4 cameras, water sensor, and panic buttons; 2 additional cameras to be installed by May 27, 2025. Staff has access from front desk to cameras and Terri has remote access to cameras.
- E. Ceiling holes fixed by Carpenter Roofing (“Chaz”). Will invoice once he feels the work is successful.
- F. Rick restored all pool features; maintenance now on a monthly punch list.
- G. Website ADA compliant; Roz resolved installation without cost (deadline June 31, 2025).

13. Action Items:

- A. Carrie to ensure ongoing project displays are in front office. Sauna purchase and Party Room.
- B. Terri to continue community engagement efforts.
- C. Rick to maintain monthly punch list.

14. Executive Session: N/A

15. Motion to Adjourn - by Barb, seconded by Cameron, unanimously approved at approximately 9:00 PM.