**Minutes**

SOUTH PARK-PARK AND RECREATION DISTRICT (SPPRD) BOARD MEETING

June 24, 2025

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on June 24, 2025, 6:00 PM in person & on Zoom, South Park Recreation Center.

1. Call to Order -Denise (chairperson) 6:01pm
2. Roll Call -Cameron (Vice-president), Barb (secretary), Kelsey (treasurer) Terri (Program Director), Carrie -zoom – Executive Director, Adeline -zoom- Accountant
3. Public Comments – Frank Jones attended – commented on providing IT contact for Carrie with size of iCloud data. Also suggest that hand dryer in men’s bathroom be repaired, claims it has been inoperable for many years.
4. Approval of May Meeting Minutes – Approved by Cameron, 2nd Denise
5. Financial
	1. Budget
		1. Categorization and Grants – request new GL code for Grant allocation, subcode programs, operational expenses, facilities – Carrie will work with Adelina on GL codes
		2. Quarterly View – Budget, Actuals, Projections - Denise requesting this be done so as to decide on future financial projects. Denise will provide examples to Adelina.
		3. Q2 Budget Committee Review
		4. Bank Transfer Progressing – Denise and Kelsey will research and find answers
	2. Grants Update
		1. Congressional Community Project Grant $1.5M – See David’s detailed notes- in 2nd place. David looking to resubmit with suggestions and lessons learned
		2. LOI Anschutz Family Foundation – met with coordinators, Operational Programming $10K submitted, Mid to late June , due July 1st
		3. Summit Foundation Grant Submitted $10K for Sauna in April. Waiting to hear.
		4. El Pomar – Being considered for flooring, up to $25K Foundation discussion underway
6. Foundation Update
	1. Survey Results – 100 respondents, David is making up business cards with survey QR codes to hand out to community.
	2. Other Updates
7. Programs Update
	1. American Mountain Guide Association Certification – Program Director Terri hunter recently certified congratulations! Many programs are underway and Terri is reporting good progress.
8. New Business
	1. Interim BMX Jumps prior to running path- discussed amongst board members. Use of area inside berms would not be feasible because of future plans for walk area. Suggested use outside of front door area that could be used for a drop in area for BMX from walk path.
	2. Park County Health & Human Services – Discount agreed
	3. Omnia Partners – Co-op Pricing – RFP Work
	4. Board Interest Form Review – tabled
	5. Hard Drive Backup vs Cloud - Carrie will reach out to Park County IT person for guidance and more information
	6. Tolin Contract & Negotiation Complete – reduced 2025 escalation by 50% per our request, equipment inventory updated and aligned to the asset management plan, added clear reporting requirements with emphasis on predictive elements, clarified several other elements of the agreement – warranty and emergency visit costs as examples.
9. Old Business
	1. Gym Expansion Project Update
		1. Design Workshop $5K – will check on this. Look at budget and see if it is feasible.
	2. Running Path – need to approve and vote on project costs. Kelsey is pursuing grant options, and Denise is modeling budget support with Adelina.
	3. South Park Bulletin – No response from South Park bulletin Admin
	4. New Board Orientation (Vail June 25th, Granby is June 26th) 4.5 hours
10. High Level Director’s Report: Carrie
	1. Membership & Program Growth & Development- see Executive Director reports
	2. Community & Member Engagement
	3. Development & Staff Training
	4. Facility & Technology Management
	5. Communication with the Board
11. Executive Session: N/A
12. Motion to Adjourn – Cameron motioned 810pm, Barb 2nd.