

# Minutes

## SOUTH PARK-PARK AND RECREATION DISTRICT (SPPRD) BOARD MEETING

January 28, 2025

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on January 28, 202-

1. Roll Call - 6:02 pm Denise, Cameron, Barb, Carrie, Terri, Adelina
2. Public Comments- none
3. Interested New Board Member – Jan Toyne
4. Approval of Minutes (December 10<sup>th</sup> and Jan 8<sup>th</sup> Special Meeting) Cameron motion to approve, Barb second
5. Financial
  - A. Budget or Other Finance Updates - Quarterly updates done, Tax allotments for January and February is small, March expected to increase. End of February Architect bill due, 5k
  - B. Grants Update - 5k Breckenridge Grand Vacations Gives, 5k approved and is in our account
6. Foundation Update - no new business
7. Programs Update - mountaineers basketball, pixie poms, Elementary involvement is doing well
8. New Business
  - A. Gym Expansion Project Update
    - i. Elevator Pitch - Develop common theme to present at Open House
    - ii. Architect Rendering -Two meetings with Architects to develop plan for Expansion. Expansion plan included full size Basketball court, two volleyball courts, four pickleball courts. In addition, the weight room is expanded , future concession area, office space, and storage. Board efforts are devoted to providing a multipurpose community driven facility that provided recreation enjoyment for our entire community.
    - iii. Field Trip - Excellent trip. Gained good info on do's and don't, and would and would not do again, programs that worked and ones that didn't.
    - iv. Funding Mechanisms- meeting set with Grant writers from other Rec Centers
    - v. Project Tracking - Carrie will be tracking the expansion project
  - B. DEO Election Official Vote & DEO Resolution Signature - Designate Carrie as Election official Denise nominates Carrie, Cameron 2nd, motion passed, signed document .
  - C. Colorado Retirement Association Member Resolution Vote & Signature - Motion to approve by Cameron, Denise Seconds , motion passed
  - D. Ceiling Issue – Cardio Area - leaks in ceiling , same spots as before, it was never fixed . Need to contract it out. Placed fans up in the ceiling , seems to be a condensation issue with the HVAC unit. Carrie talked to the Roofing contractor and he will check out the area to see what is going on. Carrie will have Tolin come in to check also. The men's locker room area is warmer than usual.
  - E. Cameron- May closure event, get rid of the steam room, demo day and use a dumpster to remove debris. Shower and bath updates, paint, cleaning, make it ADA compliant. Update\* after reviewing the demo project for the steam room it was decided to postpone this project until a later date. The area is being used for acupuncture services for the time being.
  - F. Revisions to Executive Report - Decision to condense executive report to a quarterly report instead of monthly.
9. Old Business

- A. Anniversary Event Feb 15<sup>th</sup> 10-4 pm. Flyers will be put out, website . continuing to plan, Will check for price to have renderings printed for the event.
  - B. Bank Transfer Update - asked Adelina to transfer banks , will be extra cost but she will get back with us.
  - C. Camera System Update - 10k quote, too high. Vendor has not followed up. Carrie will follow up and check new vendors.
  - D. Mirrors Update \$2K , preacher bench ordered, use left over grant money from front desk to cover cost. Any additional leftover will be used for bathroom update.
  - E. Call Tower Update - Carrie and Terri met with District Superintendent Dr. Harrison who approved and facilitated the removal of the tower to the baseball field. In exchange Dr. Harrison assured the SPRC that the restrooms at the school complex would be available for all our programs. In addition SPRC will be provided with key access to the school gymnasium. All communication with the school will now be facilitated through Dr. Harrison.
10. High Level Director's Report: Carrie
- A. Membership & Program Growth & Development - New lead front desk Rosalyn, Lead Life Guard instead of Aquatics Director. Lead Life Guard will set up schedules. Terri will be setting up swim lessons . Rick is doing a great job at Facilities Manager position. Employees are working on facilities action plans. New employee handbook will be distributed at the staff meeting this week.
  - B. Community & Member Engagement
  - C. Development & Staff Training
  - D. Facility & Technology Management
  - E. Communication with the Board
11. Executive Session: N/A
12. Motion to Adjourn . Cameron motion to adjourn , Denise second 735pm