**SOUTH PARK-PARK AND RECREATION DISTRICT (SPPRD) BOARD MEETING**

**July 20, 2025 Minutes**

Date and Time: July 30, 2025, 6:00 PM

Location: South Park Recreation Center (In-Person & Zoom)

1. Call to Order

- Denise called the meeting to order at 6:01 PM.

2. Roll Call

- Present: Denise, Cameron, Barb, Kelsey, Terri, Carrie, Adelina (via Zoom).

3. Public Comments

- No public comments.

4. Approval of June Meeting Minutes

- Motion to approve by Cameron, seconded by Denise. Passed unanimously.

5. Financial

A. Budget

- GL Codes and Grants: Carrie is collaborating with Adelina to categorize grants individually rather than grouping them. Denise suggested Carrie consult Adelina for specifics.

- Q2 Budget Review:

- Estimated $12,000 for steam room remodel. Cameron to obtain scope of work and estimates.

- $1,500 allocated for nature walk path; decision pending whether to fund via District budget or Foundation. Adelina suggests Foundation funding. Carrie to send email to schedule a Foundation meeting.

- Subsidy increased from $30,000 to $38,000 to reduce frequent funding requests.

- Revenue: Programs boosting revenue

- Expenses: Utilities (gas bill) over budget, supplies under budget, total expenses under budget.

- Tolin increased prices, with another increase expected in January. Denise advised Carrie to contact the Assessor’s Office for year-end predictions.

- Filed extension for financials, due in September.

- 2026 Budget Planning: Monthly projections to begin in January to improve data capture.

- Nature Walk ($1,500): Vote pending on whether Foundation or Recreation District will fund.

- Bank Transfers: New signature forms required (Denise, Kelsey, Barb as signers; Carrie as official custodian).

- Venmo & PayPal Management: Currently under Carrie’s personal account. Transition to business account needed (PayPal owns Venmo). Adelina to oversee Foundation accounts. Terri manages separate District PayPal for pickleball; recommendation to establish two non-personal accounts.

B. Grants Update

- Total Grants to Date: $17,000.

- Anschutz Family Foundation: Site visit scheduled for September 3, requesting $10,000 for youth programming (payroll, supplies). Matching funds required. Award decision in November.

- Summit Foundation: $10,000 sauna grant denied (focus on essential needs). Carrie to meet with them for future grant strategies.

- El Pomar: Carrie to submit application in September (focus on HVAC, sauna, or party room; $2,000–$10,000).

- BG Gives: Application planned for September. Potential funding for HVAC, pump room renovation (sand filter replacement), party room, sauna, or walking path.

- Other: Carrie to send priority list (HVAC, pump room, party room, sauna, walking path) to Foundation for consideration.

6. Foundation Update

- DOLA Expansion Grant: Carrie to contact Regional Manager.

- DOJ Capital Project: Denise to send details to Carrie.

- Foundation Meeting: Carrie to schedule to discuss funding for nature walk and other priorities.

7. Programs Update

- Teen Climbing: Successful, with gear library expansion.

- Soccer, Flag Football, Hip-Hop Classes (ages 3–8): Well-received.

- Kickball: Strong community engagement.

- Pickleball and Skate Camp: Successful.

- Lifeguard Training: Scheduled for August, open to the public.

- Poo Squares Fundraiser: Raised $1,352.

- Future Ideas: Cameron suggested cornhole and bazaar events. Kelsey to discuss artwork donations with Scott for auction.

8. New Business

- Dyer House Temporary Closing: Actions to be determined.

9. Old Business

A. Gym Expansion Project Update

- Intergovernmental Meeting: Details pending.

- Flume Interview: Proof article before publication.

10. High-Level Director’s Report (Carrie)

- Membership & Program Growth: Programs driving revenue growth.

- Community & Member Engagement: Positive feedback from events like kickball and poo squares.

- Development & Staff Training: Lifeguard training planned for August.

- Facility & Technology Management: Addressing sauna pump (Kelsey to list on Facebook Marketplace), HVAC, and pump room needs.

- Communication with the Board: Ongoing collaboration, with Carrie to schedule Foundation meeting.

11. Executive Session

- N/A.

12. Motion to Adjourn

- Meeting adjourned Cameron 8:25, Kelsey 2nd

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Notes for Clarity and Action Items:

- Action Items:

- Carrie: Schedule Foundation meeting, contact Assessor’s Office, transition Venmo/PayPal to business accounts, submit El Pomar and BG Gives applications, meet with Summit Foundation.

- Cameron: Obtain written estimate and scope for community room.

- Kelsey: List sauna pump on Facebook Marketplace, discuss artwork donations with Scott.

- Denise: Send DOJ capital project details to Carrie.

- Adelina: Oversee Foundation accounts.

- Carrie: Sweat Equity: Track in-kind contributions for grant matching requirements.