

Minutes

SOUTH PARK PARKS AND RECREATION DISTRICT (SPPRD) BOARD MEETING

April 18, 2022

DATE AND TIME: Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on April 18, 2022, 6:00PM, in person, South Park Recreation Center.

1. Call to Order – 6:00 PM
2. Roll Call – Carrie, Denise, Janell, Saam, Cameron, Kevin, Guests Michelle Eddy, Randy
3. Public Comments – Cameron addressed communication challenges. The rec center should be the center hub for community communications. Use multi medium approaches including email blasts, facebook, website, need to phone call key community donors. Consider text blast.
4. Approval of Minutes – Cameron Motions to approve; Kevin 2nds; Motion passed
5. New Business:
 - A. Financial Report – Adelina and new bookkeeper Lyndsay Wood dialed in. Income below plan, expenses above plan, but not to worry/will even out as months go by. Reviewed Quickbooks plus purchase options and costs. Recommended quick books on-line option. Cost will be about \$4,000 per year. Board voted. Yes votes: Denise, Janell, Kevin, Cameron, Saam. Passed.
 - B. Election Process – Michelle/Blue River manager, offered guidance and agreed to train our 2 judges for the upcoming Board election on May 3. We will have 7 individuals on the ballot for 3 openings. Saam will be the election official. Carrie and one other individual will be judges. Polls will be open from 7:00 to 7:00. Saam will complete process, ballots, and posting requirements. Saam will document this process to make this easier for future elections. Naming Saam as election official paper work was signed and voted on by Board. Kevin Motions for this 2022-01 Resolution. Cameron Second. All Board voted yes (Denise, Janell, Kevin, Cameron). Passed.
 - C. Grants - Saam provided details in his monthly report. Grant updates will be a part of all Board meetings and reports. Grants applied for/or received in April include \$3500 Performing Arts Camp for Teens), \$10,000 BGV (climbing wall), Colorado Park and Wildlife, The Summit Foundation, and the Congressional Designated Spending.
 - D. Water Bottle Filler – Andrew estimate total \$4000. Estimate will be confirmed.
 - E. Pickle Ball/Outdoor Basketball – 2 of 3 project estimates have come in. We will wait for the third to decide if we should proceed with a fund raising campaign for this project. Janell spoke to two possible donors (Caesar Switzer, Bob White, plus hiking club) Saam call Caesar as well. Two bids are \$75,000 and \$48,700.
 - F. Spring Open House – Carrie offered a summary report on this event. Attendance was low, but we still net \$259 and obtained 10 new patrons. We agreed an open house should take place annually. Include extensive community communication.

- G. Tolin Contract – this 3 year contract is up for renewal. Board directed Saam to take bids from alternative contractors. Also see if we can have a brief extension until a final decision is made.
6. Old Business
- A. Strategic Planning session – agreed to wait until June once new Board can contribute.
 - B. Marketing Flyers – Saam presented a draft of a rack flyer that can be used with realtors and property managers to seek new/second home owners to use the Rec Center. Agreed to trial the entry level package of \$193 for 1000 flyers.
 - C. Rec Center Outdoor sign – Kevin offered updates/no cost estimates. He is going to work with Saam.
7. Director’s Report: Saam provided high-level overview to his distributed report. We discussed a climbing wall project – he’s obtaining current bid information. A tentative plan might be to focus on a pickle ball court for 2022 and a climbing wall for 2023 as both would be high cost projects. Saam also addressed maintenance updates (painting and repairing damaged walls – our current staff is handling these repairs. He is also starting to the free version of MaintainX software to help track repair reviews and orders of gym equipment (like spin bike repairs). We test this free version and determine if a purchase next year makes sense.
8. Executive Session: N/A
9. Motion to Adjourn
- A. Cameron motions to adjourn at 8:15 PM, Janell 2nds, Motion passed