

# Minutes

## SOUTH PARK PARKS AND RECREATION DISTRICT (SPPRD) BOARD MEETING

January 24, 2023

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on January 24, 2023, 6:00 PM, in person & on Zoom, South Park Recreation Center.

1. Call to Order – 6:01PM
2. Roll Call – Jane, Barb, Matt, Denise
3. Public Comments
  - A. Mark Milligan – Mark’s been looking into EV Charging. Charge Ahead Colorado provides funding. Slow Charging and Fast Charging available. Slow can be leased. Fast must be purchased. Mark has done the legwork and is curious if we’d like to proceed. The Board had several questions regarding how the system would work and draw people in. Mark will continue to explore.
4. Approval of Minutes – Jane Motions; Barb 2<sup>nd</sup>’s; Passed
5. Financial
  - A. Adelina Update
    - i. Adelina submitted budget
  - B. Quick Books Project
    - i. Considering moving to online version. It can back up our financials and it can provide a timeclock/scheduling among other benefits. Saam and Carrie are in support of switching. Modules allow different access levels. We need to maintain a checks and balances type system that is monitored by Adelina. Denise has some concerns about the importance of maintaining financials during a switch. She wants to make sure a plan is in place before we begin switching. Adelina says some glitches are being worked through with Quick Books. Adelina is fine with a switch but is also concerned about data loss. We currently have a license but we’re paying half. April 19<sup>th</sup> is the 1 year date of purchase. We have 60 days to make the complete switch if that’s the route we decide to take. Adelina wants to make sure Quick Books is involved in the data transfer. Adelina prefers the desktop version. Quick Books is \$150/month. Adelina will get back to Saam with a date that the transfer can start in one week.
  - C. American Rescue Plan Grant \$ Update
    - i. Saam resubmitted the grant to change it so the money could be used for the roof repairs.
6. New Business
  - A. TBK Bank Changes – Vote on Signatories – Sign Paperwork
    - i. The TBK account needs to have signatories process to be completed so are accounts aren’t closed. Saam read the Resolution 2023-1 for dedicated signers (Saam, Carrie and Denise).

- ii. Roll Call Vote to sign Resolution 2023-1 and for signing ISC agreement with TBK Bank – Barb, Jane, Matt and Denise all vote Yes
  - B. Part-time supervisory life guard position – 30 hour position
    - i. Will be open to all internal candidates. Previous job description could be used. Saam thinks filling the position would provide leadership within the pool operation. Saam crunched the numbers to see if we could afford more than \$15/hr for the position. Saam will get the position posted in the next week.
  - C. Pickle Ball – Deferred to later meeting.
- 7. Old Business
  - A. Roof Repairs
    - i. Garland’s Services
      - 1. Alex is a Rec user that recognized an issue with the metal roof. He works for Garland’s. They manufacture products and perform installs and repairs as well as perform design and consulting for complete roof systems through finding roofing contractors to complete the work. Alex could put together a plan for repairs and a comprehensive replacement.
      - ii. Could be caused by steam room and/or pool area. Andrew from Tolin has some plans for possible ventilation/sealing that could help stop if condensation is our main problem.
    - B. Schedule Strategic Planning Session (6-8pm Options Mar 10,15,17,13 or 24 – dinner) – It looks like we may need to schedule March 24
    - C. Kilter Board Next Steps – Funding - Deferred
    - D. Payment for Board Service-Path Forward & Vote – Budget Alignment
      - i. The Board can’t receive free memberships. Instead, we can pay board members an amount close to a family membership. The Board decides to vote to maintain status quo until the vote takes effect.
        - 1. Motion to approve paying \$50/meeting annually to board members so they can purchase a family pass made by Jane and seconded by Barb, Roll Call Vote Approved – Matt, Barb, Jane, Denise
    - E. Bylaws Review & Update – Denise to initiate with attorney
      - i. Denise to meet with attorney
- 8. Director’s Report: Saam
  - A. Membership & Program Growth & Development
    - i. Income is up partially due to ease of new registration system and marketing strategies. Reporting has really been improved with the new system as well.
    - ii. The Board needs to weigh in on the Scholarship program to make adjustments. Carrie and Saam to put together some information based on the Free and Reduced Lunch program.
  - B. Community & Member Engagement
  - C. Development & Staff Training – Lead Lifeguard Update
  - D. Facility & Technology Management
    - i. Axle Fitness Program

1. Personal fitness equipment, training, classes and program. Initial cost would be \$3000. It would be an exclusive partnership with other features. Saam to get more information.
- ii. Saam looking at increasing concession sales for pool movie night. Snack carts, hot dog machines, popcorn machines could increase sales. Saam would like to invest \$500 towards a concession cart.

E. Communication with the Board

9. Executive Session: N/A

10. Motion to Adjourn – Matt motions to adjourn; Barb 2nds; Motion passed at